

Authoritative English Text of this Department's Notification No. Ayur-A(3)-20/99 dated  
..... as required under clause (3) of article 348 of the Constitution of India.

GOVERNMENT OF HIMACHAL PRADESH  
DEPARTMENT OF AYURVEDA

No. Ayur-A(3)-20/99 Dated: Shimla-171002, the

11<sup>th</sup> January, 2019

NOTIFICATION

In exercise of the powers conferred by proviso to article 309 to the Constitution of India, the Governor, Himachal Pradesh, in consultation with HP Public Service Commission, is pleased to make the Recruitment and Promotion Rules for the post of Mechanic, Class-III (Non-Gazetted) in the Department of Ayurveda, Himachal Pradesh, as per Annexure-"A" attached to this notification, namely:-

- Short title & Commencement: 1 (1) These rules may be called the Himachal Pradesh Department of Ayurveda, Mechanic, Class-III (Non-Gazetted) Recruitment & Promotion Rules, 2018.
- (2) These rules shall come into force from the date of publication in the Rajpatra (e-Gazette) Himachal Pradesh.
- Repeal & Savings: 2 (1) The Himachal Pradesh Department of Ayurveda, Mechanic Class-III (Non Gazetted) Recruitment & Promotion Rules, 2013 notified vide Notification No. Ayu. A (3)-20/99 dated: 03-04-2013 are hereby repealed.
- (2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the relevant rules so repealed under sub rule 2(1) supra shall be deemed to have been validly made, done or taken under these rules.

By Order

Additional Chief Secretary (Ayurveda) to the  
Government of Himachal Pradesh.

Endst. No. As above

Dated: Shimla-2 the

11<sup>th</sup> January, 2019

Copy for information and necessary action is forwarded to:-

1. All Administrative Secretaries to the Government of Himachal Pradesh Shimla-171002.
2. The Addl. LR-cum-Additional Secretary, Law (O) to the Government of H.P., Shimla-2.
3. The Director, Ayurveda, HP Shimla-171009.
4. The Secretary, HP Public Service Commission, Nigam Vihar, Shimla-171002.
5. The Controller, Printing & Stationery Department, HP Shimla-171005 for publication in the Rajpatra (e-Gazette).

*NSharma*  
(Naveen Sharma)

Deputy Secretary (Ayurveda) to the  
Government of Himachal Pradesh

## Annexure-A

**RECRUITMENT & PROMOTION RULES FOR THE POST OF MECHANIC CLASS-III (NON GAZETTED) IN THE DEPARTMENT OF AYURVEDA HIMACHAL PRADESH**

1. Name of Post	Mechanic
2. Number of post(s)	03 ( Three )
3. Classification	Class-III (Non-Gazetted)
4. Scale of pay	<b>I) Pay scale for regular incumbents:-</b> Pay Band Rs. 5910-20200+Rs.1900/- Grade Pay <b>ii) Emoluments for contract employees:-</b> Rs.7,810/-as per details given in Column 15-A.
5. Whether "Selection" post or "Non-Selection" post	Not applicable
6. Age for direct recruitment	Between 18 to 45 years

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis;

Provided further that if a candidate appointed on adhoc basis or on contract basis had become over-age on the date he /she was appointed as such he/she shall not be eligible for any relaxation in the prescribed age limit by virtue of his/her such adhoc or contract appointment;

Provided further that the upper age- limit is relaxable for Scheduled Caste/ Scheduled Tribes/Other Backward Classes and Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government;

Provided further that the employees of all the Public Sector Corporation and Autonomous Bodies who happened to be Government servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial of such constitutions of such Corporations /Autonomous bodies shall be allowed age concession in direct recruitment as admissible to Government Servants. This concession will not, however, be admissible to such staff of the public Sector Corporations/Autonomous Bodies and who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the

service of such Corporations/Autonomous after initial constitution of the public sector Corporations/Autonomous Bodies.

Note:- Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is /are advertised for inviting applications or notified to the Employment Exchange, as the case may be.

7. Minimum Educational & other Qualifications required for direct recruit(s).	<p>a) <b><u>Essential Qualification(s):</u></b></p> <p>i) Matric or its equivalent from a recognized Board of School Education.</p> <p>ii) Certificate Course of one year duration in the trade of General Mechanic from a recognized I.T.I. or from an Institute duly recognized by the H.P./Central Government.</p> <p>iii) 02 years experience as mechanic.</p> <p>b) <b><u>Desirable Qualification(s):</u></b></p> <p>Knowledge of customs/manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
8. Whether age and educational qualification(s) prescribed for direct recruit(s) will apply in the case of the Promotee(s).	<p>Age: Not applicable.</p> <p>Educational Qualifications: Not applicable.</p>
9. Period of probation, if any	<p>a) Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.</p> <p>b) No probation in case of appointment on contract basis.</p>
10. Method(s) of recruitment whether by direct recruitment or by promotion/secondment/transfer and the percentage of post(s) to be filled in by various methods:	100% by direct recruitment on regular basis or by recruitment on contract basis, as the case may be.
11. In case of recruitment by promotion/secondment/ transfer, grade(s) from which promotion /secondment transfer is to be made.	Not applicable.

12. If a Departmental promotion committee exists, what is its composition?	<p><u>Departmental Promotion Committee:-</u></p> <p>Not applicable.</p> <p><u>Departmental Confirmation Committee:-</u></p> <p>“As may be constituted by the Government from time to time.”</p>
13. Circumstances under which the H.P.S.S.C. is to be consulted in making recruitment.	As required under the law.
14. Essential requirement for a direct recruitment.	A candidate for appointment to any service or post must be a citizen of India
15. Selection for appointment to post by Direct Recruitment	<p>Selection for appointment to the post in the case of direct recruitment shall be made on the basis of merit of written examination followed by evaluation as specified in Appendix-I appended to these rules, or if the Himachal Pradesh Staff Selection Commission or other recruiting agency/authority, as the case may be, so consider necessary or expedient on the basis of merit of written examination followed by evaluation as specified in <u>Appendix-I</u> appended to these rules, preceded by a screening test (objective type) or practical test or skill test, the standard/syllabus, etc. of which, will be determined by the Himachal Pradesh Staff Selection commission/ other recruiting agency/ authority as the case may be.</p>
15 (A) Selection for appointment to the post by contract appointment :	<p>Notwithstanding anything contained in these rules, contract appointment to the post will be made subject to the terms and conditions given below:-</p> <p><b><u>D CONCEPT:</u></b></p> <p>a) Under this policy, the Mechanic in the Department of Ayurveda will be engaged on contract basis initially for one year; which may be extendable on year to year basis;</p> <p>Provided that for extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed /extended.</p>

b) The Director Ayurveda after obtaining the approval of the Government to fill up the vacant posts on contract basis will place the requisition with concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission, Hamirpur.

(c) The selection will be made in accordance with the eligibility conditions prescribed in these Rules.

**(II) Contractual Emoluments:-**

The Mechanic appointed on contract basis will be paid consolidated fixed contractual amount @ Rs. 7,810/- per month (which shall be equal to minimum of the pay band+ Grade pay). An amount of Rs. 234/- (3% of the minimum of pay band + grade pay of the post). as annual increase in contractual emoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.

**(III) APPOINTING/DISCIPLINARY AUTHORITY:-**

The Director Ayurveda, H.P. will be appointing and disciplinary authority.

**(IV) SELECTION PROCESS:-**

Selection for appointment to the post in the case of direct recruitment on Contract basis shall be made on the basis of merit of written examination followed by evaluation as specified in Appendix-1 appended to these rules, or if the Himachal Pradesh Public Service Commission or other recruiting agency/authority as the case may be so, considers necessary or expedient on the basis of merit of written examination followed by evaluation as specified in Appendix-1 appended to these rules, preceded by a screening test (object type) or practical test or skill test, the standard/ syllabus , etc. of which, will be determined by the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission Hamirpur.

**(V) COMMITTEE FOR SELECTION OF CONTRACTUAL APPOINTMENTS:-**

As may be constituted by the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission Hamirpur from time to time.

**(VI) AGREEMENT:-**

After selection of a candidate, he/she shall sign an agreement as per Appendix-II appended to these Rules.

**(VII) TERMS AND CONDITIONS:-**

(a) The contract appointee will be paid fixed contractual amount of Rs.7,810/-per month (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount of Rs.234/- (3% of the minimum of pay band + grade pay of the post) for further extended years and no other allied benefits such as seniority/selection scales etc. will be given.

(b) The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.

(c) The contract appointee will be entitled for one day's casual leave after putting one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract employee shall not be entitled for medical re-imburement and LTC etc. No leave of any other kind except above is admissible to the contract appointee:

Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

(d) Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for unauthorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty:

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

(e) An official appointed on contract basis who has completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

(f) Selected candidate will have to submit a certificate of his/her fitness from the Government /Registered Medical Practitioner. Women candidate pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The women candidate shall be re- examined for the fitness from an authorized Medical Officer/ Practitioner.

(g) Contract appointee will be entitled to TA/DA, if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart officials at the minimum of pay scale.

(h) Provisions of service rule like FR SR, Leave rules, GPF rules, Pension rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to contract appointee(s).

16. Reservation.

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Other Backward Classes/other category of persons issued by the Himachal Pradesh Government from time to time.

17. Departmental examination.

Not applicable.

18. Powers to relax.

Where the State Govt. is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the Provision(s) of these Rules with respect to any Class or Category of person(s) or post(s) .